

Sample Digital Court Document

We are pleased to provide you with a sample digital document. We remind you that any document you file should comply with the “formatting standards” as set out in our e-Toolkit, namely:

- (i) Documents must be in .pdf format.
- (ii) All typed documents must be searchable (using Optical Character Recognition, or “OCR”) technology.
- (iii) You must insert digital “bookmarks” wherever you would insert a physical “tab” if filing on paper.

In addition, we strongly recommend that you follow the “best practices” listed in our e-Toolkit (e.g. hyperlinks) in order to make your documents more user-friendly.

Finally, we note that e-documents are like any paper documents, in that they must comply with any relevant *Federal Courts Rules* requirements, including Rule 65 (formatting, spacing, font requirements).

Sample

1. [Motion record](#) (constitutional law – response), with thanks to Gareth Morley and Robert Danay